

# Telecom Invoice Error Notification

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you about an error that has been identified in your recent invoice dated [Invoice Date], with invoice number [Invoice Number].

Upon review, we noticed that [describe the error, e.g., "the data usage charges were incorrectly applied"]. We sincerely apologize for any inconvenience this may have caused.

To rectify this issue, we have taken the following steps:

- [Action taken, e.g., "Corrected the invoice amount to reflect accurate charges"]
- [Additional actions, if necessary]

Attached to this email is the revised invoice for your records. Kindly review it and reach out to us if you have any questions or require further assistance.

Thank you for your understanding and continued patronage.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]