

Report of Unprofessional Conduct

Date: [Insert Date]

To: [Real Estate Agency Name]

Attention: [Designated Person's Name]

Dear [Recipient's Name],

I am writing to formally report an incident of unprofessional conduct that I experienced while dealing with [Agent's Name or Agency Name]. This occurred on [Insert Date of Incident].

During my interactions with [Agent's Name], I encountered several issues that I believe reflect poorly on the professional standards expected in the real estate industry:

- **Issue 1:** [Describe the first issue in detail]
- **Issue 2:** [Describe the second issue in detail]
- **Issue 3:** [Describe the third issue in detail]

These experiences have caused me significant concern and frustration, and I believe it is important to address these matters to prevent future occurrences.

I hope that you will take this report seriously and conduct a thorough investigation into this matter. I am available for further discussions if needed and can be reached at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Information]