

Subject: Feedback on Inconsistent Delivery Times

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concerns regarding the inconsistent delivery times we have been experiencing with our recent orders.

While we appreciate the efforts your team puts into fulfilling our requests, there have been several instances where deliveries were either delayed or arrived earlier than expected, leading to confusion in our scheduling and inventory management.

For example, order #[Order Number] placed on [Order Date] was supposed to arrive by [Expected Delivery Date], but it arrived a week later. This inconsistency has made planning challenging for our operations.

We value our partnership and would appreciate your attention to this matter. We believe that improved communication regarding estimated delivery dates will enhance our collaboration and overall satisfaction.

Thank you for your consideration, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]