

# Subject: Complaint Regarding Flight Cancellations

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally express my dissatisfaction regarding the recent cancellations of flights included in my travel package booked through your agency, reference number: [Insert Reference Number].

On [Insert Date of Travel], I was scheduled to travel on flight [Insert Flight Number] from [Insert Departure City] to [Insert Destination City]. Unfortunately, I received notification of the flight cancellation, which has caused significant inconvenience and disruption to my travel plans.

As per the terms of the travel package, I expected timely and reliable transportation for my journey. The cancellation not only resulted in additional expenses but also impacted my accommodation and other related bookings.

I kindly request a prompt resolution to this matter, including a full explanation of the reason for the cancellation, along with any available options for rebooking or compensation.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Contact Information]