

Complaint Regarding Travel Package Experience

Date: [Insert Date]

To,

[Travel Agency Name]

[Agency Address]

[City, State, Zip]

Dear [Travel Agency Manager's Name],

I am writing to formally express my dissatisfaction regarding the customer service I received during my recent trip booked through your agency. My travel package was purchased on [Insert Purchase Date] for the duration of [Insert Travel Dates], and the confirmation number for my booking is [Insert Confirmation Number].

Unfortunately, I encountered several issues that significantly affected my travel experience. [Briefly describe the specific issues faced, e.g., delays, unresponsive staff, quality of accommodations, etc.]. Despite my attempts to address these problems during my trip, I did not receive the assistance I expected from your team.

As a loyal customer, I believe it is essential to highlight the inadequate support I received, as it does not reflect the standards I anticipated from [Travel Agency Name]. I kindly request a follow-up regarding this matter and a possible resolution that reflects the inconvenience caused.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip]

[Your Contact Information]