

**[Your Name]**

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

**[Recipient Name]**

[Title]

[Hospital/Clinic Name]

[Hospital/Clinic Address]

[City, State, Zip Code]

**Subject: Dissatisfaction with Patient Care Services**

Dear [Recipient Name],

I am writing to formally express my dissatisfaction with the patient care services I received at [Hospital/Clinic Name] on [date of visit]. Unfortunately, my experience did not meet the expectations of quality and professionalism that I believe should be standard in healthcare.

During my visit, I encountered several issues including [describe specific issues, e.g., long wait times, inadequate communication from staff, lack of attention from medical personnel, etc.]. These concerns not only affected my experience but also impacted my overall health and well-being.

I trust that you will take this feedback seriously and address these issues to improve the quality of care for future patients. I would appreciate a response to this letter, detailing the steps that your facility plans to take to rectify these matters.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]