

Subject: Escalation of Maintenance Issue

Dear [Property Manager's Name],

I hope this message finds you well. I am writing to formally escalate a maintenance issue that I reported on [date of initial report]. Despite my previous communication, the issue remains unresolved.

Details of the issue are as follows:

- **Description:** [Brief description of the issue]
- **Location:** [Specify area or unit]
- **Date reported:** [Initial report date]
- **Response received:** [Brief overview of any responses or actions taken]

Given the nature of this issue, I would appreciate your prompt attention to resolve this matter. Please let me know when I can expect a follow-up or if any additional information is required on my part.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]