

Warranty Claim for Unsatisfactory Repair Work

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Recipient's Name
Company Name
Company Address
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally submit a warranty claim regarding unsatisfactory repair work that was performed on [insert item or service repaired] on [insert repair date]. The work was completed by [insert technician/worker name or company] and unfortunately, it has not met the agreed standards as outlined in the warranty.

Since the repair, I have experienced the following issues: [list specific issues encountered]. I believe these problems indicate that the original repair work was inadequate and not in accordance with the warranty terms.

I kindly request that this matter be addressed promptly. I would appreciate your guidance on how to proceed with rectifying these issues, including any further inspections or repairs that need to be made under warranty.

Thank you for your attention to this matter. I look forward to your response within [insert timeframe, e.g., 14 days].

Sincerely,
[Your Name]