

Complaint Regarding Cell Phone Service Plan Discrepancies

Date: [Insert Date]

To,

Customer Service Department
[Service Provider Name]
[Company Address]
[City, State, ZIP Code]

Dear Customer Service Manager,

I am writing to formally complain about discrepancies I have noticed in my cell phone service plan with [Service Provider Name]. My account number is [Your Account Number].

Upon reviewing my recent bills, I have found several charges that do not align with the plan I agreed to when I signed up. Specifically, [briefly describe the discrepancies, e.g., 'I was charged for additional data that was supposed to be included in my plan.']

As a loyal customer since [Your Start Date], I expected clear communication and accurate billing in accordance with our agreement. I kindly request that you review my account and address these discrepancies at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response and resolution of my concerns.

Sincerely,

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]