

Inquiry About Missing Order Items

Dear Customer Service Team,

I hope this message finds you well. I am writing to inquire about my recent order (Order Number: **123456**) placed on **October 1, 2023**. Upon receiving the package today, I noticed that some items were missing.

The items that were not included in the shipment are:

- Product Name 1 - SKU: ABC123
- Product Name 2 - SKU: XYZ456

I would appreciate your assistance in resolving this issue at your earliest convenience. Please let me know if you require any further information from my side.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Email] | [Your Phone Number]