

Subject: Complaint Regarding Course Structure

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concerns regarding the structure of the [Course Name] that I am currently enrolled in. I have encountered several issues that I believe need to be addressed to ensure a better learning experience for all students.

Firstly, I have noticed that the course syllabus lacks clear objectives and learning outcomes. This has made it difficult for students to understand what is expected of us and how to effectively prepare for assessments.

Additionally, the course materials provided do not align with the topics covered in lectures, which has led to confusion and frustration among students.

I believe that addressing these issues will greatly enhance the educational experience and help maintain the high standards that our institution is known for. I would appreciate your attention to these matters and look forward to your response.

Thank you for your time.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]