

Grievance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[Department/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my grievance regarding the insufficient street repairs in our neighborhood. The condition of the roads has deteriorated significantly over the past few months, causing numerous issues for residents, including vehicle damage and safety hazards for pedestrians.

Specifically, [describe specific streets or areas that are affected and the condition of those streets]. The lack of timely and adequate repairs has created not only inconvenience but has also raised concerns about the safety of our community.

I urge you to take immediate action to address these concerns and prioritize the necessary repairs. Ensuring the safety and well-being of residents should be a top priority, and proper maintenance of our streets is an essential part of this effort.

Thank you for your attention to this urgent matter. I look forward to your prompt response regarding the steps that will be taken to resolve this issue.

Sincerely,

[Your Name]