

Complaint Regarding Event Overbooking

Dear [Recipient's Name],

I am writing to formally express my dissatisfaction regarding the recent overbooking situation at [Event Name] held on [Date] at [Location].

Despite having a confirmed reservation under my name, [Your Name], and confirmation number [Confirmation Number], I faced significant inconvenience when I arrived at the venue and was informed that the event was at capacity.

This experience not only caused me frustration but also prevented me from enjoying an event I was eagerly looking forward to. I believe that such oversights should be addressed to enhance your service quality for future attendees.

I kindly request a response to this complaint and would appreciate any measures you could provide as compensation for the inconvenience caused, such as a refund or a future event ticket.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Address]
[Your Email]
[Your Phone Number]