

Rental Vehicle Damage Assessment Dispute

Date: [Insert Date]

To: [Rental Company Name]

Address: [Rental Company Address]

City, State, Zip: [City, State, Zip]

Dear [Rental Company Contact/Manager's Name],

I am writing to formally dispute the damage assessment related to the rental vehicle (Invoice Number: [Insert Invoice Number]) that I returned on [Return Date]. According to your assessment, I am being held responsible for damages that I believe were either pre-existing or are not correctly attributed to my rental period.

Upon returning the vehicle, I meticulously inspected it, and I have photographic evidence taken on [Date of Photos] showing the condition of the vehicle at the time of return. I have attached these photographs for your review.

Additionally, during the rental period, I ensured that the vehicle was treated with care and used solely for its intended purpose. Therefore, I respectfully request a detailed breakdown of the damages and how they have been assessed. I believe this will clarify any misunderstandings regarding the condition of the vehicle.

I would appreciate a prompt response to this matter as I hope to resolve this dispute amicably. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip]

[Your Phone Number]

[Your Email Address]