

Car Rental Damage Liability Resolution

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Rental Company Name]

[Rental Company Address]

[City, State, Zip Code]

Dear [Rental Company Representative's Name],

I am writing to address the recent incident involving the vehicle I rented from your company on [Rental Start Date], with the rental agreement number [Rental Agreement Number].

During my rental period, the vehicle sustained damage on [Date of Incident]. I would like to acknowledge the situation and discuss potential resolution options regarding the damage incurred.

I understand the importance of addressing damage liability and would like to propose the following options for resolution:

- Option 1: [Detail First Option]
- Option 2: [Detail Second Option]
- Option 3: [Detail Third Option]

Please let me know a suitable time for us to discuss this matter further. I appreciate your attention to this issue and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]