

Car Hire Damage Dispute Resolution

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Car Hire Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Car Hire Company Name],

I am writing to formally dispute the damage claim associated with my recent car rental (Rental Agreement No: [Insert Agreement Number]) from [Start Date] to [End Date]. I believe that the damages stated in your correspondence dated [Insert Date] are inaccurate and require further review.

Upon returning the vehicle, I took careful measures to inspect the car and found it to be in good condition. Enclosed with this letter, you will find photographs taken at the time of return, along with a copy of the inspection report from your staff.

I request a thorough investigation into this matter and a review of the damages claimed. I believe that my rental agreement terms provide sufficient coverage and protections for such disputes.

Please provide any available documentation or evidence related to the damages and the basis for the charges. I am happy to further discuss this issue at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]