

# Letter of Discrepancy

Date: [Insert Date]

To: [Travel Agency/Company Name]

Address: [Company Address]

City, State, Zip: [City, State, Zip]

Dear [Travel Agent's Name],

I am writing to express my concern regarding the recent changes made to the itinerary of my vacation package booked under the reference number [Insert Booking Reference].

Initially, my itinerary included [original itinerary details], which has now been altered to [new itinerary details]. These changes have significantly affected my travel plans and expectations.

As per our original agreement, I expect to receive clarification on this matter along with any potential solutions or compensation for the inconvenience caused. Please contact me at your earliest convenience to discuss the next steps.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip]

[Your Email Address]

[Your Phone Number]