

Service Lapse Notification

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that your service with us is currently experiencing a lapse due to [reason for lapse, e.g., non-payment, expiration, etc.].

This lapse may affect your access to [describe the services affected]. To restore your service, we kindly ask that you [action required, e.g., make a payment, renew your subscription].

Please take action by [insert deadline], to avoid any further interruptions. If you have any questions or need assistance, feel free to contact our customer service team at [contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]