

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally express a concern regarding safety conditions at [specific location] where I work. I believe that these issues pose a significant risk to my safety and the safety of my colleagues.

The specific incident(s) that I would like to bring to your attention include:

- [Describe the first safety issue]
- [Describe the second safety issue]
- [Describe any additional safety issues]

I kindly request that these matters be investigated and addressed promptly to ensure a safe working environment for all employees. Thank you for your attention to this serious issue. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Job Title]