

Follow-Up on Refund Denial

Date: [Insert Date]

To: [Recipient's Name]

[Company's Name]

[Company's Address]

Dear [Recipient's Name],

I am writing to follow up on my previous communication regarding the denial of my refund request (Reference Number: [Insert Reference Number]). I appreciate the time you have taken to review my case, but I would like to express my concerns regarding the decision made.

As mentioned in my prior correspondence, the circumstances surrounding my request warrant a reconsideration. I believe there may have been factors that were not fully taken into account during the review process.

I would be grateful if you could provide me with a detailed explanation of the reasons for the denial, as well as any possible steps I can take to resolve this issue amicably.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]