

# Credit Card Dispute Letter

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Customer Service Department  
[Credit Card Issuer Name]  
[Issuer Address]  
City, State, ZIP Code

Subject: Dispute of Unauthorized Charges on Credit Card Account

Dear Customer Service:

I am writing to formally dispute certain charges on my credit card statement for the account number ending in \*\*\*\*. I believe these charges may be a result of fraud and require your immediate attention.

The transactions in question are as follows:

- Date: [Insert Date] - Amount: \$[Insert Amount] - Merchant: [Insert Merchant Name]
- Date: [Insert Date] - Amount: \$[Insert Amount] - Merchant: [Insert Merchant Name]

I did not authorize these charges, and I suspect they were made fraudulently. I have taken steps to secure my account and I am requesting that you investigate these transactions and remove the fraudulent charges from my account.

Please find attached any relevant documentation supporting my claim. I appreciate your prompt attention to this matter and look forward to a resolution.

Thank you for your assistance.

Sincerely,  
[Your Name]