

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Dispute of Charges Due to Identity Theft

Dear [Customer Service Department],

I am writing to formally dispute certain transactions on my credit card account due to identity theft. My account number is [Account Number].

On [Date of the First Unauthorized Transaction], I noticed an unauthorized charge of [Amount] at [Merchant Name] on my statement. After further review, I found additional unauthorized transactions on my account as listed below:

- [Date] - [Amount] - [Merchant Name]
- [Date] - [Amount] - [Merchant Name]
- [Date] - [Amount] - [Merchant Name]

I have not authorized these transactions, nor have I shared my credit card details with anyone. I suspect my personal information has been compromised. I have also reported the identity theft to [Law Enforcement Agency] and have included the case number: [Case Number].

I kindly request that you investigate these unauthorized charges and reverse them. Additionally, please provide me with a copy of any documentation required for this dispute process.

Thank you for your immediate attention to this matter. Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address] if you require further information.

Sincerely,

[Your Name]