

Complaint Regarding Canceled Flight Itinerary

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Airline Name]

[Airline Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally express my dissatisfaction regarding the unexpected cancellation of my flight on [Flight Number] scheduled for [Date] from [Departure City] to [Destination City].

Despite arriving at the airport on time and following all necessary procedures, I was informed about the cancellation at the last moment, which caused significant inconvenience and disruption to my travel plans.

I would appreciate your prompt attention to this matter and request a full refund or alternative arrangements to complete my journey. I also seek compensation for the additional expenses incurred due to this cancellation, including [briefly list expenses, if applicable].

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]