

# Inquiry for Compensation Due to Baggage Delay

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Airline's Name]  
[Airline's Address]  
[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally inquire about compensation regarding a delay that occurred with my checked baggage during my recent flight with [Airline's Name]. The details of my flight are as follows:

- **Flight Number:** [Flight Number]
- **Date of Travel:** [Date]
- **Origin:** [Departure City]
- **Destination:** [Arrival City]

Upon arrival at [Arrival City], my baggage was delayed for [Duration of Delay]. I understand that according to your company's policy, customers are entitled to compensation for such delays, and I would like to request the appropriate reimbursement.

Please let me know if you require any additional information or documentation to process my request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,  
[Your Name]