

# Escalation Letter for Unresolved Technical Support Issue

Date: [Insert Date]

To: [Recipient's Name]  
[Recipient's Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally escalate an unresolved technical support issue that I have been experiencing with [Product/Service Name]. The issue was first reported on [Initial Date of the Issue], and despite multiple follow-ups and support tickets (Ticket Number: [Insert Ticket Number]), the problem remains unresolved.

Details of the Issue:

- **Date Reported:** [Insert Date]
- **Technical Support Interaction:** [Briefly outline previous interactions]
- **Description of the Issue:** [Provide a brief description]

This ongoing issue has significantly impacted my [work/operations], and I believe it requires immediate attention. I kindly request that this matter be escalated to a senior support representative who can assist in resolving this issue as swiftly as possible.

Thank you for your attention to this matter. I look forward to a prompt response.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Phone Number]  
[Your Email Address]