

Repair Service Inquiry

Date: [Insert Date]

To: [Repair Service Provider's Name]

Address: [Repair Service Provider's Address]

Dear [Repair Service Provider's Name],

I am writing to inquire about your repair services. I have a [describe the item, e.g., washing machine, smartphone] that requires repair. The issue I am experiencing is [describe the problem].

Could you please provide information on your availability, pricing, and the process involved in getting this repaired?

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]