

# Inquiry Regarding Unauthorized Subscription Renewal

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear Customer Service Team,

I am writing to inquire about a subscription renewal that I believe has been processed without my authorization. My account details are as follows:

**Account Name:** [Your Account Name]  
**Subscription Type:** [Type of Subscription]  
**Renewal Date:** [Date of Renewal]

I did not authorize this renewal, and I would like to request clarification on this matter. Please provide details regarding the renewal process and the reason for this charge to my account.

I appreciate your prompt attention to this issue and look forward to your response.

Thank you.

Sincerely,  
[Your Name]