

Letter of Demand for Refund

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a refund for an unauthorized renewal of my subscription for [Service/Product Name], which took place on [Renewal Date]. I did not authorize this transaction, and it was processed without my consent.

My account details are as follows:

Account Number: [Your Account Number]
Subscription Type: [Type of Subscription]

Please address this matter urgently, as I have not utilized the service after the unauthorized renewal. I expect a response within [Number of Days] days and appreciate your prompt attention to this issue.

Thank you for your cooperation.

Sincerely,

[Your Name]