

Dear [Stakeholder's Name],

We are pleased to invite you to participate in a feedback consultation regarding [Project/Initiative Name] scheduled for [Date] at [Time]. The consultation will take place at [Location/Virtual Link].

Your insights and expertise are invaluable to us as we strive to enhance our initiatives and ensure they meet the needs of all stakeholders. This session will provide an opportunity for open discussion and collaboration.

Please RSVP by [RSVP Date] to confirm your attendance. We look forward to your contributions and hope to see you there.

Best regards,

[Your Name]
[Your Position]
[Your Organization]
[Contact Information]