

Ongoing Service Fee Dispute

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally address the ongoing dispute regarding the service fees charged to my account. Despite previous discussions on this matter, the inconsistencies and unexpected fees remain unresolved.

Details of the dispute are as follows:

- Service Agreement: [Provide details]
- Charges in Question: [List specific fees]
- Date(s) of Service: [Provide dates]

I request a detailed breakdown of the charges and an explanation for the inconsistency. I hope to resolve this matter amicably and expect a prompt response from your end.

Thank you for your attention to this matter.

Sincerely,

[Your Name]