

# Complaint Regarding Rude Staff Encounter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally complain about a distressing experience I had with one of your staff members on [Date of Incident] at [Location/Store Name].

During my visit, I encountered [Staff Member's Name or Description of Staff]. Unfortunately, I found their behavior to be unprofessional and rude. [Briefly describe the incident and how it made you feel].

This experience was not only disappointing but also left me feeling disrespected as a customer. I believe that customer service should always be a top priority, and I hope you can address this issue to ensure other customers do not have similar experiences.

Thank you for taking the time to read my complaint. I look forward to your prompt response to this matter.

Sincerely,  
[Your Name]