

Issue Report: Disappointing Hotel Service

Date: [Insert Date]

To: [Hotel Name]

From: [Your Name]

Subject: Report of Disappointing Service Quality

Dear [Hotel Manager's Name],

I hope this message finds you well. I am writing to formally report my recent experience during my stay at [Hotel Name] from [Check-in Date] to [Check-out Date]. Unfortunately, I encountered several issues that negatively affected my experience.

Firstly, I was disappointed with the cleanliness of my room upon arrival. The bathroom had not been properly cleaned, and there were visible stains on the bedding. Additionally, my requests for extra towels were not fulfilled despite multiple reminders to the staff.

Moreover, the service at the hotel restaurant fell below expectations. I waited over 45 minutes for my order, and when it arrived, it was not prepared as requested. The staff seemed overwhelmed and inattentive, which contributed to a frustrating dining experience.

As a loyal customer who has stayed at various hotels, I had hoped for a higher standard of service from your establishment. I believe that addressing these issues is critical for ensuring a satisfactory experience for future guests.

I trust that you will look into these matters seriously and take the necessary measures to improve the service quality at [Hotel Name]. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]