

Complaint Regarding Insufficient Packaging

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Manager],

I am writing to express my dissatisfaction with the insufficient packaging of an order I received on [Insert Order Date]. The order number is [Insert Order Number]. Upon opening the package, I noticed that [describe the issue, e.g., items were damaged, items were not protected, etc.].

This inadequate packaging has not only resulted in [mention any consequences, e.g., damage to the product, dissatisfaction, etc.], but it also raises concerns regarding your quality control practices. I expected a higher standard of care when shipping products to your customers.

I would appreciate your prompt attention to this matter. Please let me know how you plan to resolve this issue. I look forward to your response.

Thank you for your time.

Sincerely,

[Your Name]