

Letter of Concern Regarding Unexpected Service Cut-Off

Date: [Insert Date]

To: [Service Provider's Name]

Address: [Service Provider's Address]

Dear [Service Provider's Name/Customer Service Team],

I am writing to express my concern regarding an unexpected cut-off of service that occurred on [insert date of service disruption]. My account number is [insert account number]. This interruption has caused significant inconvenience, and I am seeking clarification on the matter.

As a loyal customer, I was surprised to find that my service was interrupted without prior notice. I believe this situation may have arisen due to [mention any potential reason you are aware of if applicable], and I would appreciate it if you could provide further details on the cause of this disruption.

Furthermore, I would like to understand what steps will be taken to resolve this issue promptly and prevent similar occurrences in the future. I value the services provided by your company and hope to continue my relationship with you.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]