

Service Termination Complaint

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient Name

Company Name
Company Address
City, State, Zip Code

Dear [Recipient Name],

I am writing to formally express my complaint regarding the sudden termination of service that occurred on [specific date]. I have been a customer of [Company Name] for [duration of service], and I am deeply disappointed by this decision.

The termination was unexpected and has caused significant inconvenience. I believe that, as a valued customer, I deserve an explanation for this abrupt action. I request that you provide a detailed account of the reasons behind the service termination, and if possible, I would appreciate a reconsideration of this decision.

Please contact me at your earliest convenience to discuss this matter further. I hope to resolve this issue amicably and restore my service.

Thank you for your attention to this urgent matter.

Sincerely,
[Your Name]