

# Subject: Follow-up on Unresolved Service Issues

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the service issues that we discussed on [Date of Previous Communication]. Despite our previous conversation, I have not yet received a resolution regarding the following concerns:

- [Brief description of the issue 1]
- [Brief description of the issue 2]
- [Brief description of the issue 3]

These issues have significantly impacted my experience with your service, and I would appreciate an update on the status of their resolution. Please let me know if there are any further steps I need to take on my end.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]