

Letter of Concern Regarding Unprofessional Delivery Personnel

Date: [Insert Date]

To Whom It May Concern,

I am writing to express my concern regarding the behavior of your delivery personnel during a recent delivery to my address. On [insert date of delivery], I experienced an unprofessional interaction that I believe warrants your attention.

The delivery personnel exhibited [describe the specific behavior, e.g., rudeness, negligence, lateness], which not only caused inconvenience but also reflected poorly on your company's reputation. I have been a loyal customer and expected nothing less than professionalism from your team.

I urge you to investigate this matter and take appropriate actions to ensure that your delivery staff adheres to the standards that your customers expect and deserve.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]