

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to express my concern regarding the frequent service interruptions I have been experiencing with [specific service] from [Company Name]. Over the past [duration], I have noticed that the service has been disrupted [mention specific instances if applicable], which has significantly affected my [daily activities/work].

Such interruptions have caused [mention any consequences, e.g., loss of productivity, inconvenience], and I believe it is essential for your company to address this issue promptly. It is my hope that you can provide further insight into the cause of these disruptions and what steps are being taken to resolve them.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]