Warranty Claim Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally submit a warranty claim for my [musical instrument name], which I purchased on [purchase date] from [store name or website]. The instrument has experienced [describe the issue] and is no longer functioning as expected.

According to the warranty terms, I believe I am eligible for a repair/replacement of the instrument. I have attached a copy of my receipt and any relevant documents that may assist in processing my claim.

Please let me know the next steps I should take to proceed with this warranty claim. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]