# Dispute Letter for Inaccurate Charges

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally dispute the inaccurate charges on my recent billing statement dated [Billing Date] for account number [Account Number]. Upon reviewing the bill, I noticed charges totaling [Amount] that do not correspond with the services I received.

Details of the disputed charges are as follows:

- Charge Description: [Description]
- Amount: [Amount]
- Date of Charge: [Date]

I kindly request that you investigate this matter and correct the billing statement accordingly. I am attaching supporting documents, including [List of Documents], for your reference.

Thank you for your prompt attention to this matter. I look forward to your response and resolution.

Sincerely,

[Your Name]