

# Refund Request for Defective Product

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Customer Service Team/Specific Name],

I am writing to request a refund for a defective product that I purchased from your store on [Purchase Date]. The product, [Product Name/Description], has not performed as expected and has [briefly explain the defect].

I have attached a copy of the receipt and any relevant correspondence regarding this matter. According to your return policy, I believe I am eligible for a full refund due to the defect.

Thank you for your attention to this matter. I look forward to your prompt response and resolution.

Sincerely,

[Your Name]