Inquiry Regarding Express Entry Documentation

To Whom It May Concern,

I am writing to inquire about the status of my Express Entry application documentation. My name is [Your Name] and my application number is [Your Application Number].

It has been [duration] since I submitted my application, and I would like to confirm that all required documents have been received and inquire about any further steps needed on my part.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name] [Your Address] [Your Email Address] [Your Phone Number]