

# Weekly Dining Appointment Notification

Dear [Recipient's Name],

We are pleased to inform you that your weekly dining appointment has been scheduled as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Venue/Restaurant Name]
- **Guests:** [Insert Number of Guests]

Please let us know if you have any dietary restrictions or preferences.

Looking forward to seeing you!

Best Regards,

[Your Name]

[Your Position]

[Your Contact Information]