

You're Invited to Our Annual Holiday Party!

Dear Team,

We are excited to announce our Annual Holiday Party! Join us for a night of celebration, joy, and camaraderie.

Event Details:

- **Date:** Friday, December 15, 2023
- **Time:** 6:00 PM - 11:00 PM
- **Location:** Grand Ballroom, City Center Hotel
- **Dress Code:** Formal Attire

Enjoy a delightful evening filled with dinner, dancing, and entertainment!

Please RSVP by December 1st to ensure we have accurate numbers for catering.

We look forward to celebrating the season with you!

Best Regards,
The Corporate Events Team