

Appeal Letter Regarding Workplace Harassment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Their Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the decision made on [original decision date] regarding my report of workplace harassment involving [Name of the accused]. I believe the investigation did not adequately address the severity and impact of the harassment I experienced.

During the investigation, I provided evidence and testimonies that I believe demonstrate a pattern of harassment that has affected my well-being and work performance. Despite this, the conclusion reached was [briefly describe the outcome you are appealing].

Given the circumstances, I request a more thorough review of the evidence and a reconsideration of the findings. I am open to providing additional information if needed.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]