

# Seasonal Employment Offer

Date: [Insert Date]

[Candidate's Name]  
[Candidate's Address]  
[City, State, Zip Code]

Dear [Candidate's Name],

We are pleased to offer you a seasonal employment position as a [Job Title] at [Company Name], located at [Company Address]. Your skills and experience align perfectly with our needs for the upcoming season.

Your employment is set to begin on [Start Date] and will conclude on [End Date]. You will be reporting directly to [Supervisor's Name].

The position offers a salary of [Salary Amount] per [hour/week/month], with the expectation of [Hours per Week] hours of work per week. Additional details regarding your job responsibilities and workplace policies are enclosed with this letter.

Please confirm your acceptance of this offer by signing and returning this letter by [Acceptance Deadline]. We look forward to welcoming you to our team and are excited about the contributions you will make during this busy season.

If you have any questions, feel free to reach out to me at [Your Phone Number] or [Your Email].

Best regards,

[Your Name]  
[Your Job Title]  
[Company Name]  
[Company Phone Number]  
[Company Email]

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_