

Private Gathering Confirmation

Dear [Recipient's Name],

We are pleased to confirm your attendance at our private gathering scheduled for [Date] at [Time]. The event will take place at [Location].

Please RSVP by [RSVP Date] if you haven't done so already.

We look forward to seeing you and having a wonderful time together!

Best regards,

[Your Name]

[Your Position]

[Your Organization]