

Confirmation of Attendance

Dear [Recipient's Name],

We are pleased to confirm your attendance at the continuing education session titled "[**Session Title**]" scheduled for [**Date**] at [**Time**].

The session will take place at [**Location/Platform**]. Please arrive 10 minutes early to ensure a prompt start.

Should you have any questions or require further information, feel free to contact us at [**Contact Information**].

Thank you for your commitment to professional development. We look forward to seeing you!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]