

Travel Voucher Application for Eco-Tourism Trip

Date: [Insert Date]

To:

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for a travel voucher for an upcoming eco-tourism trip that I have planned. As an avid advocate for sustainable travel, I believe this trip aligns perfectly with the values of promoting environmental awareness and supporting local communities.

Details of the trip are as follows:

- **Destination:** [Destination Name]
- **Travel Dates:** [Start Date] to [End Date]
- **Purpose of Visit:** [Brief Description]

By participating in this eco-tourism trip, I aim to enhance my understanding of sustainable practices while contributing to the local economy and environmental conservation efforts.

Please find attached the necessary documents to support my application, including my itinerary and any other required information.

I kindly request your consideration for the travel voucher, which would significantly assist in making this meaningful journey possible.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]