

**Dear [Homeowner's Name],**

We hope this message finds you well. We wanted to take a moment to update you on the progress of your pool remodeling project.

**Current Progress:**

- Week 1: Demolition of old tiles completed.
- Week 2: Structural repairs and plumbing updates finished.
- Week 3: New tile installation has begun.

**Upcoming Tasks:**

- Week 4: Installation of the new pool liner.
- Week 5: Electrical work for lighting.
- Week 6: Pool filling and system testing.

We are on schedule and working diligently to ensure your new pool is ready by the estimated completion date of [completion date]. Please don't hesitate to reach out if you have any questions or concerns.

Thank you for your continued trust in us.

Sincerely,  
[Your Name]  
[Your Company Name]  
[Contact Information]